



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

MEMORANDUM

FOR : ALL CHED REGIONAL DIRECTORS

FROM : 
ATTY. CARMELITA YADAO-SISON, MNSA, PhD.
OIC, Executive Director IV
Unified Student Financial Assistance System for Tertiary Education

SUBJECT : REQUEST FOR SUBMISSION OF REPORT OF UTILIZATION AND DISBURSEMENT ON THE UNIFAST BUDGET ALLOCATION FOR 2017

DATE : 23 January 2018

With reference to the funds transferred to your respective regions to cover expenses in the implementation of the Unified Student Financial Assistance System for Tertiary Education (UniFAST) for the 4th quarter FY 2017, may we request you to submit the Report of Utilization and Disbursement consistent with government budgetary, transparency and accountability policies, rules and regulations to our office by Friday, January 26, 2018. Please include in your submission for inventory purpose the list of all office equipment procured in 2017 utilizing the said funds.

Below is the breakdown of allocation by region for your reference:

REGION	AMOUNT
Region I	331,896.00
Region II	331,896.00
Region III	331,896.00
Region IV	331,896.00
Region V	331,896.00
Region VI	331,897.00
Region VII	331,897.00
Region VIII	331,897.00
Region IX	331,897.00
Region X	331,897.00
Region XI	331,897.00
Region XII	331,897.00
NCR	331,907.00
CAR	331,896.00
CARAGA	331,897.00
MIMAROPA	345,067.00
TOTAL	5,323,526.00